

Name: _____ DOB: _____

ACKNOWLEDGEMENT: please initial the following three items

_____ **Please add Knowles Primary Care (931-837-6963) to your phone contacts.**

_____ I understand that certain types of information cannot be left on a voice mail message or transmitted via email.

_____ **“NO SHOWS” HURT OUR BUSINESS!** Because we spend more time with each patient, we see fewer patients in a day than most physicians. This makes it vital that our patients keep their appointments. “No shows” also hurt other patients who could otherwise be seen, but were not because the schedule was full. The frequency of a patient’s appointments is based on their individual needs: medically and personally. These **Follow Up** appointments are scheduled in advance with the patient’s input. We provide the patient with an appointment card and write the appointment date and time on the patient’s receipt. We also provide confirmation calls or texts approximately one week prior to the appointment. *Please give us, and your fellow patients, the courtesy and respect of remembering and keeping your appointment. If a cancellation is necessary, a 24-hour notice is best, but not required.*

Communication Consent

What is the best way to reach you? Choose one, or indicate first choice, second choice, etc:

_____ Home Phone _____ Mobile Phone _____ E-mail _____ Regular Mail

What is the best way to send **appointment confirmations**? _____ TEXT **or** _____ CALL

Do you have voice mail set up, and do you receive voicemails? _____ YES _____ NO

Is it ok to leave a voicemail? _____ YES _____ NO

In addition to myself, I also authorize Dr. Robert Knowles or his staff to discuss my health information with the following individuals, upon their request:

Name

Relationship to Patient

Consent to Treat

I authorize Dr. Robert Knowles to provide treatment to me within his professional specialty of Internal Medicine. I understand that I have the right to accept or refuse any treatment recommended.

Signature of patient: _____ Date: _____